

TOWN OF MILLINGTON
Mayor and Council Meeting Minutes
January 8, 2019

Present: Mayor CJ Morales
Council Kevin Hemstock
Council Michelle Holland
Council Wayne Starkey

Town Administrator: Jo Manning

Public & Others: Kent County Patrol Commander Kettner, John Woodfield of Delmarva Wi-Fi, Peter Bourne of KCI, and Attorney David Wright

Call meeting to order: Council Hemstock called the meeting to order at 6:30 PM due to late arrival of Mayor Morales.

Pledge of allegiance was recited

Minutes of previous meeting: A motion to approve the minutes for the December 25, 2018 meeting was entered by Council Starkey; a second by Council Holland, a vote of 3-0 was entered.

Kent County Sheriff's Report – Patrol Commander Kettner provided the monthly report for coverage in Millington. Council Starkey asked if the Sheriff's office trains with the Fire House; Kettner will ask EMS. For the month of December there were 37 speed assignments with 27 warnings and 13 citations. There were 7 calls for service, 6 non-criminal, 1 criminal complaint resulting in a CDS arrest. The Sheriff's office has been participating in active shooter training at the elementary school site. No OT was used for the month of December.

Code Enforcement Report: Provided in Books

Maryland Environmental Services Report: Provided in Books

Engineer's Report: Bourne shared information from the recent MAACO meeting. He spoke with Kent County's Commissioners and stated the County seems to be in support of the possibility of relocation of the sewer plant to remove from the flood zone. Bourne stressed that utility rates are being raised in many municipalities due to expense increases and repairs/maintenance/upgrades needed at all plants.

Town Mangers Report: Town Administrator Manning explained she has been working with the property owner of 188 Comegys Street, the boat and tow truck have been moved and future cleaning will be occurring. Regarding the CDBG grant for the Senior Housing project, there are various policies and resolutions to be approved and adopted, these will be drafted and sent to everyone for review. Admin Manning is meeting with CDBG at their office in Lanham at the end of the month. The SHA streetscape is out for bid. Admin Manning distributed a report showing the quarterly payments per the County's agreement; the report shows that each year the County is late remitting the 3rd and 4th quarter payments to the Town. This delay in receipt of payment causes the Town to fall behind with other payments. She asked David Wright to look into this and advise what the Town can do to eliminate this problem. An update was provided on the County water repair; there have been delays due to change of contractor and weather issues. Manning advised a representative from SERCAP will be attending the next meeting to

review a rate study completed per the recommendation of USDA. She also advised consideration be made to state a specific percentage increase over a specified time to avoid annual rate reviews, public hearings, etc.

Old Business: A letter was received from the County's Attorney Thomas Yeager regarding requests for additional information and documentation. Wright recommended we provide all documentation and answer all questions. He also advised that since we will be dealing with the County's Attorney and the County Commissioners, we need to keep our explanations simple and self-explaining. Council Hemstock feels we are just wasting our time. Wright feels this will be sent to mediation prior to scheduling a court hearing; therefore, the Council needs to appoint whom they would like to attend these hearings and who will make any decisions. Admin Manning reminded everyone the County line meters have not been calibrated due to not purchasing the necessary equipment as of this date. Council Starkey entered a motion to purchase the necessary equipment to calibrate these meters, a second was entered by Council Holland, a vote of 3-0 was entered.

New Business: John Woodfield of Delmarva Wi-Fi asked for permission to install an additional antenna on the water tower; this will allow for a higher Wi-Fi speed for customers. He will work with Jo to establish a date for this installation; he will also provide the necessary proof of climber license and specs prior to installation. Council Starkey entered a motion to allow the installation of an extra antenna, Council Holland seconded the motion, vote of 3-0 was entered. Mr. Woodfield reminded everyone that the contract calls for an increase in the rent and with this change an amendment will need to be made due to the increase in equipment.

With no further business to discuss, Council Starkey entered a motion to adjourn the meeting council at 7:25 PM, Council Holland seconded the motion, a vote of 4-0 was entered.

Respectfully submitted,

Maggie Patterson
Town Clerk