

TOWN OF MILLINGTON
Mayor and Council Meeting Minutes
October 10, 2017

Present: Mayor Claude J. Morales
Council Kevin Hemstock
Council Michelle Holland
Council Jason E. Manning
Council Wayne Starkey

Town Administrator: Jo Manning

Attendees: Sheriff Price, Kent County Sheriff's Department and Don Reed, MES.

Media: Dorian Mitchell

Minutes of previous meetings: The minutes of the September 12, 2017 meeting were reviewed. A motion to approve the minutes was made by Starkey, a second by Holland; a vote of 5-0 was entered.

Kent County Sheriff's Report: Sheriff Price reviewed the report for September 2017. There were 53 speed assignments resulting in 23 warnings and 15 citations. The Sheriff's Department responded to 11 non-criminal complaints and 0 criminal complaints. They were present for Millington Day and no major problems occurred. Deputies will be in Town for Halloween to do patrols.

Maryland Environmental Services Report: Don Reed reviewed the report for September 2017. There were no violations at the water treatment plant. Several Miss Utility locates were performed throughout the month. The iron residual level at the water plant is at 0.16 which is below the caution level of 0.3. There were no violations at the wastewater treatment plant. No sludge was hauled from the facility in September. MES staff sprayed round up around Town.

Town Administrator Report: The Town Administrator's Report was reviewed.

Financial Report: The financial report was reviewed.

Code Enforcement Report: The code enforcement report was reviewed.

Engineer Report: There was no report.

Old Business:

- There was no old business

New Business:

- Resolution 2017-04: Amend the FY17 Budget – Morales read Resolution 2017-04 aloud. A motion to approve the resolution was made by Hemstock, a second was made by Starkey; a vote of 5-0 was entered. Jo Manning mentioned due to a recent change in accounting by GASB if the Town wants to provide tax credits to businesses or developers, the Town will need to show through an agreement with the other party what the Town is receiving in return for the credit.
- Vacant Lot (previously owned by Graybeal, now owned by BBT Bank): The bank has approached the Town regarding its interest in purchasing the vacant lot. Previously, the Town was interested in the lot in order to provide more parking for the senior housing project. The property

is currently listed with a real estate agent. Morales suggested that a conversation be started with the bank to see if the Town and the Bank could negotiate a deal to obtain the property.

- Charter Revision – Article 6: Hemstock stated that section C6-8 states “two thirds of the Council” he believes that this was based off of the previous three-member council and should be changed. He also found a typo in section C6-21 in the first sentence, “purpose should be inserted before the period. Hemstock also suggested changing the title of Town Clerk-Treasurer to Town Clerk. Jo Manning is working on rewriting this section to include a section for powers and duties of the Town Manager and to rewrite section C6-2. The Council will think about the title change and make a decision at another meeting. Holland asked if the requirement for a bid is still \$10,000. Jo Manning stated this threshold could be changed at the Council’s determination.

Council Member Comments: Holland reported on the ESAM Meeting and mentioned legislation that was discussed at that meeting. Morales asked for an update on the County’s water leaks and if they are paying for the water loss. Jo Manning stated the water audit is completed but there has been no further discussion regarding payment to the Town. Morales stated that the Town will need to have another conversation with the County. Hemstock reported on the County Commissioners meeting he attended about the Kent County Tax-Set Off.

Public Comments: There was no public comment.

Correspondence: All correspondence was reviewed.

Upcoming Events: Upcoming meetings were reviewed.

With no further business to discuss a motion to adjourn was made by Hemstock, a second by Starkey; a vote of 5-0 was entered.

Respectfully submitted,

Michelle Marshall
Town Clerk-Treasurer