

TOWN OF MILLINGTON
Mayor and Council Meeting Minutes
November 14, 2017

Present: Mayor Claude J. Morales, Jr.
Council Kevin Hemstock
Council Michelle Holland
Council Jason E. Manning
Council Wayne Starkey

Town Administrator: Jo Manning

Attendees: Chief Deputy Culp, Kent County Sheriff's Department; Administrative Commander Dwayne Embert, Queen Anne's County Sheriff's Office; Barb Macbeth and Jackie Adams, Kent County Public Library; Peter Bourne, KCI; Don Reed, MES.

Minutes of previous meetings: The minutes of the October 10, 2017 meeting were reviewed. A motion to approve the minutes was made by Starkey, a second by Hemstock; a vote of 5-0 was entered.

Kent County Sheriff's Report: Chief Deputy Culp reviewed the report for October 2017. There were 55 speed assignments resulting in 48 warnings and 27 citations. The Sheriff's Department responded to 1 criminal complaint which was a motor vehicle theft on Middle Street that is still under investigation. There were no incidents during patrol on Halloween.

Queen Anne's County Sheriff's Report: Administrative Commander Dwayne Embert introduced himself as Millington's liaison for the QAC Sheriff's Department and asked if the Town should have any issues on the Queen Anne's side to let him know.

Maryland Environmental Services Report: Don Reed reviewed the report for October 2017. There were no violations at the water treatment plant. Several Miss Utility locates were performed throughout the month. Hydrants were flushed. The iron residual level at the water plant is at 0.14. There were no violations at the wastewater treatment plant. No sludge was hauled from the facility in September. An estimated 36,000 gallons was pulled from a hydrant for a fire and was probably the cause of the brown water complaints that some residents have made.

Town Administrator Report: The Town Administrator's Report was reviewed. Cambio WiFi agreement and installation were discussed. It was determined that if Cambio does not have their equipment up and ready to serve by December 12, 2017 then they will need to remove their equipment from the tower. A meeting to discuss the Senior Housing project has been scheduled for December 5, 2017 with a potential partner to begin the project. Kent County Water issues were discussed. Jo Manning stated that the agreement with the County specifies that the County's reimbursement would be based on EDU's and not consumption and we should look at getting the agreements amended. Morales stated that the Town should have Mitch Mowell file the paper work for a lawsuit in order to get this settled.

Financial Report: The financial report was reviewed.

Code Enforcement Report: The code enforcement report was reviewed.

Engineer Report: Peter Bourne reported that the Water and Wastewater PER's are still being worked on and they are also working on a similar report for the County. He took a look at the curbing installed by

Dollar General that is higher than the road and not allowing for proper drainage. He will be talking to State Highway.

Old Business:

- There was no old business

New Business:

- Kent County Public Library: Jackie Adams and Barb Macbeth introduced themselves on behalf of the Kent County Public Library to discuss reaching out to Millington as they have done with other Kent County Communities. They had a meeting with Jo Manning and Morales and discussed that the Library could possibly use a room at Town Hall for computers, books, and story time with kids. They reviewed programs offered by the library. They suggested the library website be linked to the Millington website so that people in the community have better access to the information. They need to establish a town liaison for the library to make it easier to work together to get things accomplished. The Council agrees for Jo Manning and Michelle Marshall to work with the library on behalf of the Town. The library would like to attend Town Events to help people sign up for a library card and to show what the library has to offer. They will be attending the Cookie Walk at the fire house on December 16, 2017 from 9:00 am – 1:00 pm. They will have books to give away and other library information. They will be renovating the Chestertown branch and they think that some of the furniture, computers, and books could be relocated to the Millington Town Office. During discussion of the Town Hall renovation consideration is being made to create space for a community center and to incorporate the library in that area. Signs for information will be prepared as well as advertisements on websites and Facebook pages. There was a discussion about using the storage room at the Town Office until the renovation is complete. Starkey said that he would help cleaning the room and if anyone else is free to help they can. Morales suggested contacting MML to see if there are any grants available for libraries.
- Dollar General EDU Reduction Request – Oxford Chase Development submitted a letter requesting that the EDU's for the Dollar General Property be reduced from 3 to 2. Jo Manning did the calculation based on the Maryland guidelines and determined that 3.5 EDU's were needed for Dollar General. Peter Bourne stated that he feels that it would be foolish to reduce the EDU's without having a history with them. A motion to charge 3 EDU's for the property and look at the situation again if they approach the Town about it at a later date was made by Starkey, a second was made by Holland; a vote of 5-0 was entered.
- Charter Review – Article 6: Council asked that Article 6 be resent to them for review and they will discuss at the next meeting.

Council Member Comments: Morales mentioned that Denise McLeish with USDA is having a retirement party in December. The invitation will be sent out by email for more information if anyone wants to go.

Public Comments: There was no public comment.

Correspondence: All correspondence was reviewed.

Upcoming Events: Upcoming meetings were reviewed.

With no further business to discuss a motion to adjourn was made by Starkey, a second by Hemstock; a vote of 5-0 was entered.

Respectfully submitted,

Michelle Marshall
Town Clerk-Treasurer