

TOWN OF MILLINGTON
Mayor and Council Meeting Minutes
March 12, 2019

Present: Mayor CJ Morales
Council Kevin Hemstock
Council Michelle Holland
Council Eli Manning
Council Wayne Starkey

Town Administrator: Jo Manning

Public & Others: Sheriff John Price, Engineer Peter Bourne

Call meeting to order: Mayor Morales called the meeting to order at 6:31 PM

Pledge of allegiance was recited

Minutes of previous meeting: A motion to approve the minutes for the February 12, 2019 meeting was entered by Council Hemstock; a second by Council Starkey a vote of 5-0 was entered.

Kent County Sheriff's Report: Sheriff John Price provided the monthly report for coverage in Millington. For the month of February there were 39 speed assignments, 37 warnings and 19 citations. There were 12 non-criminal calls for service, 0 criminal complaints. No OT was used for the month of February.

Council Hemstock asked Sheriff Price about enforcement in the no parking zones throughout the Town. Sheriff Price stated it is best to go through State laws with better enforcement. Hemstock asked how is the Town to enforce an adopted ordinance? Price explained towns normally use their code enforcement officer or their Town Administrator to perform this duty, he also stated there are problems with civil citations being addressed properly in the Courts and proper follow up. There needs to be clarification of the location of the signs, proper notification of a law, and proper issuance of a citation. Hemstock recommended a meeting be held with an acting Judge to discuss enforcement of municipal citations.

Code Enforcement Report: Provided in Books

Maryland Environmental Services Report: Provided in Books

Engineer's Report: Engineer Peter Bourne stated the Town and MES did a great job on the recent water softener project. By working together, the town saved approximately \$25,000.00 by creating their own bid packet with pictures and drawings from previous installation.

Town Mangers Report: Town Administrator Manning reviewed her report. She stated the variance for the senior housing project had been approved by Planning Commission and Board of Appeals.

Council Starkey asked about the cave in at the roadway near the Old News shop. Administrator Manning stated she is checking on this issue and has scheduled the sewer line be cameraed to determine if it is a broken sewer line or something else.

Town Administrator Manning spoke about the Asbury Church grant that the town is going to assist with to help Asbury Church with some issues at the church.

Town Administrator Manning stated there are 11 tax sale properties that have been submitted to the county.

Administrator Manning presented a draft budget with worksheets to the Council. Mayor Morales asked about the rate study and the concern with raising rates. Council Hemstock suggest going from allowed gallons of 12,000 down to 5,000. Council Manning stated it's hard on families and that the average would be taking the gallons down to 7,000. Council Starkey also agreed with taking it down to 7,000 from the current 12,000 gallons. This will be further discussed during the budget process.

Town Administrator Manning spoke with Attorney Mitch Mowell regarding raising rates over a length of time, for example 5 years with a maximum set to allow for small increments of adjustments versus a huge leap. Mayor Morales stated taxes have not been raised in many years and asked that a worksheet be presented showing a percentage increase instead of a monetary increase. Council Hemstock suggested trash pickup be considered as a utility charge to the property owner or a portion of the cost. There was discussion of offering a second trash pickup for larger household items, appliances, etc. Hemstock suggested the Town consider changing to monthly utility billing instead of quarterly billing to help with cash flow.

Old Business:

Council Hemstock make a motion to sign the letter in support of the data center, Council Starkey second the motion, and a vote of 5-0 was entered.

New Business:

Resolutions necessary for CDBG funding of the Senior Housing project were reviewed. Council Starkey made a motion to adopt resolution 2019-01 CDBGP, Council Manning seconded the motion, and a vote of 5-0 was entered. Council Hemstock made a motion to accept resolution 2019-02 Anti-displacement and Relocation, Council Starkey seconded the motion, and a vote of 5-0 was entered. Council Hemstock made a motion to adopt resolution 2019-03 Affordable Rent, Council Starkey seconded the motion, and a vote of 5-0 was entered

At 7:50 with no further discussion a motion to adjourn was made by Council Starkey and second by Council Hemstock, a vote of 5-0 was entered.

Respectfully Submitted,

Maggie Patterson
Clerk - Treasurer