

**Town of Millington
Planning Commission
September 24, 2020**

Call to order: The meeting of the Planning Commission for the Town of Millington was called to order by Joyce Morales at 7:00 PM. The Commissioners in attendance were Patty Cartagena-Santiago, and Moe Morton.

Public in attendance: Due to the coronavirus, the meeting was closed to the public. There was the capability for the public to call into the assigned conference number to participate; no one called in to the meeting.

Swear in Commission Member: Vice Mayor Kevin Hemstock swore in new Planning Commissioner Pam Teat.

Minutes: The minutes of the June 25, 2020 meeting were approved. A motion to accept was entered by Morton, a second by Cartagena-Santiago, a vote of 4-0 was entered.

All reports were reviewed.

Small Animals – Zoning Ordinance – Manning distributed a copy of the existing section of the zoning ordinance regarding the allowance of small animals. With the future potential of growth through annexations, this section may need to be amended. The Commission will review and discuss at the October meeting.

PC and Board of Appeals Eligibility Requirements – Mayor and Council has requested the eligibility requirements be reviewed and amended to assure future members of the Planning Commission and Board of Appeals have a vested interest in the Town. After discussion it was agreed to change the current wording “reside in the 21651 zip code area” to “reside in Town limits or own property in Town limits”. Manning will draft an amended to be reviewed at the October meeting.

Comprehensive Plan – The Comprehensive Plan is due to review and update by 2024. Following a discussion, the Planning Commissioners agreed to request Mayor & Council contract with Peter Johnston Associates for this task.

With no further discussion a motion to adjourn the meeting was made by Cartagena-Santiago at 8:00 PM, a second was made by Teat, a vote of 4-0 was entered.

Respectfully submitted,

Elizabeth Jo Manning, Town Administrator